

# BADINGHAM PARISH COUNCIL

## Draft Minutes of a Meeting of the Parish Council held at 6:15pm 10<sup>th</sup> December 2024

in Badingham Village Hall, Low Street, Badingham IP13 8JT

Members: Cllrs Mountain, Lindesay, Welham, Johnston. Also present: The clerk, Previous clerk Caroline Emeny for all or all or part of the meeting.

1. **Chair's Welcome:** Cllr Mountain welcomed everyone to the meeting.
2. **Apologies for Absence:** Apologies received from Cllr Sweeney and approved from Cllr Mountain.
3. **Co-Pecuniary/Non-Pecuniary Interests:** Cllr Lindesay declared a non-pecuniary interest for item 10 (a) Planning Matters. Cllr Johnston declared a non-pecuniary interest in agenda item 15. Community Action Plan. Cllrs were reminded of their obligations under the new Code of Conduct.
4. **Minutes:** The minutes of the meeting were discussed.
5. **Outstanding Matters arising from those minutes not covered elsewhere:** The Cllr Code of Conduct was discussed, as well as the use of parish council email addresses for private matters. *Action:* The clerk is to forward the Code of Conduct councillor training to new councillors, and a letter will be drafted for the Chair as a reminder about the use of official email addresses. Parking at the junction of the White Horse pub was discussed and the proposal for yellow lines to be implemented for 25 yards to prevent any future safety issues. *Action:* Clerk to write to Suffolk County Council, copying in County and District Councillors to request the possibility.
6. **Public Forum:** No reports to note.
7. **Report from County Councillor:** None reported
8. **Report from District Councillors and Leader of ESC:** None Reported
9. **Governance and Statutory Business:** Clerk reported back to the council that the new defibrillator public liability agreement with BCC was signed by the clerk.
10. **Planning:**
  - a) The following application was discussed: DC/24/2773/FUL, Twin Oak Drive, Station Road. The PC were all in favour to object to this application. The chair has asked for a response from the planning department to address the concerns raised.
  - b) No planning determinations received. For information only.
  - c) No other planning matters or comments to submit to East Suffolk Planning Alliance (ESPA) Community Engagement meeting.
11. **Accounts:**
  - a) Payments totalling £1154.11 (previously circulated) were unanimously approved and signed by 2 Councillors. Payments totally £1666.41 (previously circulated) for the VH were unanimously approved and signed by 2 councillors.
  - b) No receipts to note.
  - c) The bank reconciliation as at 31<sup>st</sup> October and 30<sup>th</sup> November 2024 (previously circulated) were approved and signed by the Vice-Chair and a Cllr.
  - d) Budget proposal discussed and need for a sink fund for the village hall was addressed. *Action:* Clerk to send out precept calculator when it is received from ESC, in preparation for final approval at the next meeting in January.
  - e) Update on purchase of Coronation Plaque for tree in Church: Carried forward to next meeting, with the chair leading and to purchase in this financial year.
12. **Village Hall:** Current Account up to 30.11.24 - £8,283.74
13. **Pocket Park:** Cllr Welham to volunteer to clean up the area discussed in previous minutes, item 14.
14. **Village Hall Wifi/BT update:** Recent concerns were raised about internet outages, challenges in contacting BT, and the high monthly costs. *Action:* Clerk to follow up contact with BT to try to secure a better pricing plan.
15. **Community Action Plan:** Cllr Johnston discussed in depth the various groups in the village and the challenges of collaboration. An open invitation was extended to the BCC and individual groups to encourage them to reach out to the PC to foster relationships for funding requests and support. *Action:* The Clerk to address this in the Echo.
16. **Badingham Parish council Village Hall Website:** The current challenges with the website were discussed. The previous clerk provided insight into ongoing issues, which helped inform the decision. It was proposed, and all

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were in favour of reinstating the old One Suffolk website for better functionality moving forward, including the addition of a village hall page. *Action: The clerk will contact Community Action Suffolk to request the changeover.*

**17. Correspondence Received:** The volume of funding opportunity emails was discussed. *Action: The clerk to select and forward them to the chair.*

**18. Motion under the Public Bodies:** Yearly appraisal of the clerk: Reflected on progress, challenges, and support moving forward. Salary agreed upon at pay scale 15. *Action: The chair will send the completed appraisal form to the clerk by email.*

The meeting closed at 8:35pm

**The next meeting is scheduled for 21<sup>st</sup> January at 6:15pm.**

*Caroline Byrne* - Clerk and Responsible Financial Officer to Badingham Parish Council

DRAFT